






# TEFE DIAGNOSTIC OF INTERNATIONALISATION SUPPORT INITIATIVES

## IaH (Internationalisation at Home)

| Support Initiative   | University of South Bohemia, Czechia   | University of Passau, Germany  | Jagiellonian University, Poland  | Comenius University, Slovakia  | Public University of Navarra, Spain  |
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|  |  Jihočeská univerzita v Českých Budějovicích<br>University of South Bohemia in České Budějovice |  UNIVERSITY OF PASSAU   |  JAGIELLONIAN UNIVERSITY IN KRAKÓW                |  COMENIUS UNIVERSITY BRATISLAVA   |  upna<br>Universidad Pública de Navarra<br>Nafarroako Unibertsitate Publikoa                                    |
| Buddy programme  | 2 implemented under Erasmus Student Network USB; interested home students register to become a buddy   | 1 interested home students register to become a buddy  | 0 not university- or faculty-wide; individual institutes may have individual programmes  | 2 implemented under Erasmus Student Network CU; interested home students register to become a buddy  | 1 interested home students register to become a buddy  |
| Certified language centre according to the European Qualification Framework (EQF, ISO) | 2 two offering preparatory courses for internationally recognised language exams and general language courses for home and international students                                | 3 the Language Centre of the University of Passau offers courses in 12 modern languages free of charge to enrolled students; TOEFL ITP certified   | 3 the Jagiellonian Language Centre offers courses in 11 languages free of charge to enrolled students;                               | 0 no   | 3 the UPNA Language Centre offers courses in 4 world languages to enrolled students; Cambridge and TOEFL iBT certified   |
| Commitment to and recognition of international teaching practice                       | 3 full recognition of academic credits and teaching practice for all foreign languages   | 3 full recognition of teaching practice  | 0 current legislation does not allow for international teaching practice   | 1 no policy in place; full recognition of academic credits within the purview of the faculty   | 3 full recognition of teaching practice  |
| Course offering training in teaching in English  | 1 no dedicated course but most of courses are English language medium only with the exception of general psychology and pedagogy courses   | 1 elective course offered by Global.trex for student teachers of all subjects  | 3 course offered by Teacher Training Centre to all interested university academic staff  | 1 occasional workshop for academic staff by the Centre for Scholarship and Teaching; all courses offered by the department are English language medium only          | 3 compulsory course (6-ECTS) in addition to education specialisation courses; compulsory courses on CLIL (6 ECTS) and ICT applied to English language teaching (3 ECTS) in the TEFL specialisation |
| Courses offered in English, home students together with international students         | 2 at both BA and MA levels, in a wide range of study programmes  | 2 but not in all fields of study   | 3 at all faculties and in a wide range of study programmes   | 2 at both BA and MA levels, but not in all fields of study   | 3 in the international BA education programmes   |
| Dissemination of information about mobility opportunities                              | 2 email newsletters; information-sharing events, both formal and informal, such as Erasmus Days and International Days   | 2 email newsletters; posts and notifications on the university learning platform; interviews by the Teaching Internship Office to determine language competences and interest in mobility, followed up by email newsletter detailing opportunities | 2 email newsletters from faculty Erasmus+ coordinators; dedicated page on university website; Office for International Collaboration | 2 social media posts by university and faculty pages; dedicated page on university website; information-sharing events, both formal and informal hosted by faculties | 2 email notifications by UPNA Office of Internationalisation in cooperation with faculties; follow-up information provided to interested students  |
| Follow-up seminars   | 0  | 1 but only within the scope of smaller projects, e.g., global.trex, Schulwärts   | 0  | 0  | 0  |
| Home students organising activities for international students                         | 3 by Erasmus Student Network USB: orientation week, international days, culture evenings, sport events, trips, film nights, etc.   | 1 but mostly organised independently or by student groups: World Wide Winter Market, etc.  | 2 by the Student Union: events for entire student community, including international students  | 3 by Erasmus Student Network CU: buddy programme, welcome week, international days, culture evenings, sporting events, day trips, etc.                               | 2 by Erasmus Pamplona Association: welcome week, mentor programme, international days, sporting events, BBQs, day trips, etc.  |

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| Incoming academic staff mobility                 | 2 | in person guest lectures by international academics and researchers organised through academic mobility grants or internal funding                    | 3 | in person lectures and seminars by international academics and researchers  | 2 | in person and virtual guest lectures by international academics and researchers through Erasmus+ and other mobility programmes | 1 | in person guest lectures by international academics and researchers through Erasmus+ grants for teaching visits; virtual guest lectures organised independently                     | 1 | in person guest lectures by international academics and researchers through Erasmus+ grants for teaching visits   |
| Infotainment through third parties and new media | 0 | not for home students   | 2 | Department of Internationalisation shares posts, stories, and videos of students' mobility experiences on its social media accounts   | 2 | International Relations Office via Facebook and Instagram accounts   | 0 | not for home students   | 0 | not for home students   |
| Intercultural competence seminars                | 1 | an accredited elective course on intercultural competence and understanding in the BA and MA  | 1 | seminars offered by the Centre for Careers and Competencies   | 0 |  | 1 | an accredited elective course on intercultural communicative competence in BA and MA  | 0 |   |
| Language tandem                                  | 1 | through Erasmus Student Network USB   | 1 | organised by the Language Centre for some languages, e.g., Spanish; otherwise organised independently   | 1 | only individual initiatives  | 1 | only individual initiatives   | 1 | independently through the Buddy Programme   |
| Office hours for consultation                    | 3 | available but optional before, during, and on completion of the mobility; done by respective faculty international offices                            | 3 | mandatory initial consultation before applying for the mobility; done by the university International Office; internships consult the Centre of Careers and Competencies; student teachers consult the Department of Internationalisation at the Teacher Education Centre | 3 | available but optional; done by the university Erasmus Office and/or the respective faculty Erasmus+ coordinators              | 2 | optional initial consultation before applying for the mobility and orientation meetings for outgoing students before the mobility; done by respective faculty international offices | 3 | optional initial consultation before applying for the mobility and mandatory orientation consultation for outgoing students before the mobility; done by the university Office of Internationalisation; consultation in collaboration with the Faculty of Humanities and Education; mandatory consultation with responsible teacher at partner university |
| Peer-to-peer experience sharing and exchange     | 1 | organised at the level of institutes, departments, and faculties: e.g., round-table discussions, presentations, student communities, networking, etc. | 3 | done by various offices and departments: annual World Café, "Stammtisch" (regular get-togethers for sharing experiences), the Info-Room (stocked with printed experience reports), reports on teaching practice abroad posted on university learning platform (ILIAS)     | 1 | annual Intro Days for incoming students  | 1 | only during Erasmus Day and International Day   | 1 | independent information exchange between students who have been on a mobility and students who are going the following year   |






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| Preparatory seminars for the stay abroad  | 1 | only informal meeting with the relevant Erasmus coordinator  | 2 | for some projects, e.g., Global.trex  | 1 | annual Erasmus+ traineeships  | 1 | only informal meeting with the relevant Erasmus coordinator  | 1 | consultation with Office of Internationalisation; consultation with responsible teaching staff  |
| Providing information   | 2 | via International Office site, and institutional and academic international mobilities coordinators  | 3 | via International Office site and Teacher Education Centre webpage  | 3 | via Welcome Centre website, International Relations Office websites, and official social media accounts | 3 | via mobility section on the International Relations website and official social media accounts   | 3 | via mobility section on UPNA website  |
| Regular general information events on mobility  | 2 | briefings and presentations for students interested in going abroad; annual Erasmus Day and International Day  | 2 | virtual semestral International Days, covering 3 topics in separate breakout rooms  | 2 | annual Erasmus+ traineeships  | 2 | briefings and presentations for students interested in going abroad; annual Erasmus Day and International Day  | 1 | semestral briefing and presentation organised by the faculty for international students but open to home students going on a mobility programme               |
| Seasonal schools (e.g., summer schools) at the home university  | 3 | several offered by various faculties   | 1 | annual summer school with Chinese partner institution prior to the pandemic   | 3 | summer schools offered by individual faculties and institutes   | 2 | occasional one-week courses on cultural and intercultural topics at the department or a partner institution taught by international lecturers during winter and summer breaks; summer schools offered by various faculties | 3 | summer schools in collaboration with the University of Navarrand Spanish National Open University in Pamplona and Tudela                                      |
| Weekly office hours for consultation on mobility (e.g., offered by a teacher education centre, internship office, etc.) | 2 | offered by the international mobility coordinators of the university and each faculty; also offered by academic staff and practice and internship coordinators | 3 | offered by the Teacher Education Centre and Internship Office; required before teaching practice abroad; to prepare the learning agreements and later recognition | 3 | offered by the Erasmus coordinators of each institute   | 2 | offered by the Erasmus coordinators of the university and each faculty; also offered by academic staff and practice and internship coordinators  | 3 | offered by the academic supervisor of the mobility programme before any mobility or practice abroad; to prepare the learning agreements and later recognition |

# Internationalisation for Incoming Students

|  | University of South Bohemia, Czechia   | University of Passau, Germany  | Jagiellonian University, Poland  | Comenius University, Slovakia  | Public University of Navarra, Spain  |
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| Accessible information in English  | 3 a USB website section dedicated to incoming students, covers visa, housing, insurance, health care, etc.   | 3 website of International Office  | 3 several websites, social media in English. Welcome Centre serves speakers of various language, including English                     | 3 website of Erasmus Office  | 3 Office of Internationalisation website, and digital and paper brochures  |
| Buddy Programme  | 2 provided by the Erasmus Student Network USB  | 1 offered, upon registration for the programme   | 0 no official programme offered  | 1 provided by the Erasmus Student Network CU   | 1 offered, upon registration for the programme   |
| Certified language courses (EQF, ISO)  | 1 intensive Czech for full-time international students; semester courses for mobility students   | 3 German and 11 other language courses offered free of charge by the Language Centre of the University of Passau   | 3 offered to all students by the Jagiellonian Language Centre  | 2 intensive Slovak for full-time international students; intensive short courses; semester courses for mobility students               | 3 offered by the UPNA Language Centre: one-week intensive Spanish (15 hrs), free of charge; semester course of Language, Culture and Business in Spanish as a Foreign Language Programme, by the faculty, fees might apply; foreign language courses, fees apply |
| Dissemination of information about mobility accessible to international students | 2 email newsletters in English; information emails to incoming international students  | 2 email newsletters in English; and posts and notifications on the university learning platform in English   | 3 Welcome Centre, Office for International Students, Erasmus+ Office; corresponding websites and social media accounts                 | 1 information email to incoming international students   | 2 Office of Internationalisation notifies international students of registration application; sends information to interested international students   |
| General support  | 3 provided by International Office and faculty mobility coordinators; Welcome Centre   | 3 provided by International Office, Welcome Centre, subject-specific advisors, Internship Office   | 3 provided by Erasmus+ coordinators, Welcome Centre, or International Relations office for support                                     | 3 provided by faculty and university Erasmus offices   | 3 provided by Office of Internationalisation and their designated academic supervisor; practice support from designated school supervisor and university supervisor; PhD support from the International Welcome Office   |
| Help with accommodation  | 3 information on website in English; affordable accommodation possible at the university halls of residence; official request required   | 3 information on website in English; provided by Welcome Centre and International Office re student halls, flats for rent, shared flats, or short-stay flats | 3 information on website in English; affordable accommodation possible at the university halls of residence; official request required | 3 information on website in English; affordable accommodation possible at the university halls of residence; official request required | 2 provided by Accommodation Office re student halls, flats for rent, shared flats, or short-stay flats   |
| Information on English language medium courses and modules                       | 2 available online in course catalogue; further information provided by faculty coordinators   | 3 available on faculty website   | 3 available online in course catalogue on each faculty's website; each faculty offers courses in English                               | 2 available online in course catalogue on faculty website  | 3 available on website, and digital and print brochures  |






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| Infotainment through third parties and new media   | 1 | Erasmus Student Network USB posts on its social media accounts, maintains an international alumni network                        | 2 | Department of Internationalisation shares posts, stories, and videos of international students' mobility experiences on its social media accounts | 2 | International Relations Office shares posts, stories, and videos on its social media accounts: Facebook and Instagram | 2 | Erasmus Student Network CU posts on its social media accounts   | 2 | Erasmus Pamplona Association shares through its social media accounts: Facebook, Instagram and WhatsApp   |
| Office hours for consultation  | 3 | mandatory initial meeting with the faculty mobility coordinator during orientation week; individual consultations upon agreement | 2 | weekly office hours by iStudy Coach; extra appointments upon agreement  | 1 | consultation available upon request from Erasmus+ coordinators and International Relations Office                     | 2 | consultation available upon request from the faculties' international relations offices and Erasmus+ coordinators                                   | 2 | initial consultation by Office of Internationalisation and student's designated academic supervisor; consultation upon agreement; online office available |
| Orientation for international students   | 3 | orientation week before the start of each semester; International Days   | 3 | orientation week before the start of each semester  | 3 | annual Intro Days and International Partners Days   | 2 | International and Erasmus Day early in each semester  | 2 | Welcome consultation before Intensive Spanish course and the start of each semester   |
| Special needs support (e.g., for those with disabilities, chronic illness, psychological difficulties) | 3 | Support Centre for Students with Special Needs; Psychological Counselling Centre (in English)                                    | 3 | Student Disabilities Officer; counselling service (in English)  | 2 | Disability Support Service; Student Centre for Support and Adaptation "SOWA" (primarily not in English)               | 2 | Support Centre for Students with Special Needs and its coordinators at each faculty (in English); Psychological Counselling Office (not in English) | 2 | Health and Psychological Support Unit (not in English)  |

# Internationalisation Abroad (IA)

| Support Initiative   | University of South Bohemia, Czechia  |   | University of Passau, Germany   |  | Jagiellonian University, Poland   |   | Comenius University, Slovakia   |  | Public University of Navarra, Spain   |   |
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| Erasmus and Erasmus+   | 3   | extensive mobility for both students and academic staff in EU and partner countries; single and double major programmes | 3   | 152 partner universities in 26 countries, including EU and Iran, Norway, Tunisia, Turkey   | 0   | over 200 Erasmus+ agreements in EU and partner countries  | 3   | for both students and academic staff in EU and partner countries           | 3   | in the field of education: 26 partner universities in 15 EU countries; strategic alliance UNITA (European University Initiative)  |
| Free mover   | 1   | available, information in English via the International Office  | 1   | available, information in English via the International Office   | 0   |   | 1   | available, information in English via the International Relations Office   | 2   | Information in English available on UPNA website  |
| Information on mobility programmes specialising in English language teaching for future teachers | 1   | via the International Office; informal recommendations from academic staff  | 2   | a list of partner universities particularly suitable for student teachers is provided  | 0   |   | 1   | via the International Office; informal recommendations from academic staff | 2   | a list of partner universities particularly suitable for student teachers is available  |
| International teaching practice (teaching practice outside home country)                         | 1   | assistant teacher internships (Erasmus+ KA1); short-term classroom observation mobilities                               | 1   | possible within the scope of compulsory teaching practice  | 1   | Erasmus+ internships but not recognised for obtaining teaching qualifications   | 0   |  | 3   | international teaching practice available for final-year students (Erasmus+ scholarship); Solidarity Formation practice in collaboration with two partner universities in Latin America |
| Language courses abroad  | 2   | online language support available and Erasmus+ funded language courses for teachers and other staff                     | 2   | Erasmus+ funded language courses for teachers and other staff; German Exchange Service (DAAD)  | 2   | Erasmus+ funded language courses for teachers and other staff; Several offered for languages other than English (limited available spots) | 2   | Erasmus+ funded language courses for teachers and other staff              | 2   | Erasmus+ funded language courses for teachers and other staff   |
| Mobility support measures  | 2   | Online meetings and e-mail support provided by the faculty mobility coordinators and academics                          | 1   | Online meetings during mobility; Only offered by Internship Office of Teacher Education Centre (TEC), only for student teachers of primary and lower secondary education | 1   | Support of International Affairs office upon request  | 1   | E-mail support   | 1   | Emailing with their academic supervisor during their stays in case changes have to be applied to the learning agreements. Occasional online meetings if necessary                       |
| Other projects   |   | ISUS: innovation of study secondary school education programmes; activities within Programme Johannes Amos Comenius     | 1   | teaching German as a foreign language abroad via the Foreign Language Assistant Programme by the Pedagogical Exchange Service; short-term youth gatherings (Erasmus+)    | 1   | Clavier: intercultural, language and teaching skills partnership with Clermont Auvergne University, France                                | 0   |  | 1   | Teaching Spanish as a foreign language abroad through the Foreign Language Assistant Programme (Ayudante de Conversación) by the Ministry of Education.                                 |

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| Partners beyond the EU                 | 3 | 78 partner universities in North and Latin America, Africa, and Asia; International Credit Mobility grant projects | 3 | 95 partner universities in 32 countries; scholarships by German Academic Exchange Service (DAAD) possible; Mobility Networks | 3 | 70 partner universities in North and Latin America, Africa, Australia, and Asia; AUCSO, Scholars at Risk, etc. | 1 | 15 partner universities in USA, Canada, Japan, Israel, and Ukraine; those within Erasmus KA171 International Credit Mobility | 3 | Palafox Programme (Latin American universities); in the field of education: 12 partner universities in 4 countries; bilateral agreements with 2 North American universities; 2 partner universities in El Salvador and Peru (Solidarity Formation); the choice of universities in ISEP Exchange (in North and South America, Asia, and Africa) |
| Seasonal schools (e.g., summer school) | 1 | subject to the offer of partner universities   | 1 | in 13 countries (EU and non-EU), often thematic, fees apply, grants available  | 1 | summer school in partnership with East Carolina University, USA (intercultural and literature training)        | 1 | subject to the offer of partner universities   | 0 |  |

# Hybrid Internationalisation Opportunities

| Support Initiative   | University of South Bohemia, Czechia   | University of Passau, Germany  | Jagiellonian University, Poland   | Comenius University, Slovakia  | Public University of Navarra, Spain   |
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| Blended mobilities   | 1 intensive blended programmes but not in language teaching; TEFE ISPO1  | 1 TEFE ISPO2   | 1 TEFE ISPO3  | 1 intensive blended programmes but not in language teaching  | 3 intensive blended programmes but not in language teaching   |
| Hybrid lectures and workshops (some students in the classroom, rest online)                      | 0  | 0  | 0   | 1 intensive hybrid creative and academic writing course with Olomouc University, CZ                                | 0   |
| Regular hybrid courses or lectures with partner institutions                                     | 0  | 0  | 0   | 0  | 0   |
| Transnational work groups, networks, peer groups online (on learning platforms and social media) | 1 yes, but not in language teaching  | 0  | 0   | 0  | 0   |
| Virtual mobilities   | 0  | 1 continuation of summer schools moved online during the pandemic, e.g., with Chinese partner university | 0   | 0  | 2 two courses offered on language teaching through the virtual mobility programme of the Erasmus project of the European University (UNITA)                     |